

~ MINUTES ~

REGULAR MEETING ~ BOARD OF DIRECTORS MARY WALKER SCHOOL DISTRICT NO. 207 November 21, 2016 ~ 6:30pm ~ Springdale, WA 99173

MEMBERS PRESENT	GUEST(S) PRESENT	MEMBER(S) ABSENT
Beckman, Diana (Vice-Chair) Gilbert, Amy Scott, James Turner, Justyn Jacka, Kevin (Secretary)	M. Cobb E. Hargrave B. Holsten T. Holsten	S. McIsaac S. Nakamatsu B.K. Sulgrove Canfield, Jeffrey (Chair)

The Regular Meeting was called to order in the Mary Walker High School Library by D. Beckman at 6:32pm and was followed by a flag salute and Pledge of Allegiance, recited by all present. There were no additions or changes to the final Agenda.

APPROVAL OF MINUTES

- J. Turner made a motion to approve the Minutes of the October 17, 2016 Regular Meeting, as submitted; J. Scott seconded; motion carried.

PRE-K – 5th PRINCIPAL / SPECIAL EDUCATION (SPED) REPORT

E. Hargrave presented briefly on the following:

- WA-AIM training for SPED students that can't do SBAC's.
- Preschool and Kindergarten teachers receiving math literacy training at Wellpinit School District.
- Professional Development continues, some on Saturday's.
- SBAC's underway.
- Title I School Improvement Plan: three (3) meetings have taken place to date; draft Plan expected to be available in December.
- SPED enrollment numbers growing; were at 68-70 students; now up to 78, with some newer referrals, increasing numbers to 82 (approx. 18%); there are a lot of behavioral issues.
- SPED Audit in progress; expect that any issues/findings will be minor in nature and can be resolved utilizing ESD for technical assistance.
- Indicator 14; SPED students' transition to 'real-world' after High School graduation.

6th – 12th PRINCIPAL REPORT

M. Cobb's presentation included the following:

- Parent-Teacher Conferences began today.
- Winter Sports have begun.
- PLP progressing along.
- After-School tutoring by Math and Science teachers has been available until 5:30pm on Tuesday's, Wednesday's and Thursday's and has been well-attended. Did receive a parent inquiry regarding availability of an Activities Bus, allowing Middle School students more opportunity to take advantage of the after-school tutoring.
- Graduation Requirements (Attachment #1): proposed change for High School students only who have failed State assessment / test; this is to get credit only; it will not adjust the student's GPA; to be effective this school year (2016-2017).
- Grading Philosophy: Will be based on Personalized Learning; 1st semester may not receive letter grade, but may receive a 'not yet' grade, meaning the student hasn't met the PLP goal; the 2nd semester needs to receive a letter grade, and will reflect student's year-long work, also based on PLP goals.

BUSINESS MANAGER'S REPORT

In S. McIsaac's absence, K. Jacka presented briefly on the following and answered questions from the Board:

- Monthly Budget Report.
- Enrollment continues to fluctuate, but is still on the rise.
- Ms. McIsaac has received a notice to report for Jury Duty and may, therefore, be unable to attend the December 12th Regular Board meeting.

SUPERINTENDENT'S REPORT

K. Jacka reported on the following:

- Resolution(s):
 - 16-02: A Resolution Establishing the Date and Amount for a Replacement General Fund Maintenance and Operations Levy - no recommendation.
- Board Policy(ies) / Procedure(s): 1st Reading – no recommendation.
 - #2162 & #2162P: Instruction: Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973.
 - #2320 & #2320P: Instruction: Field Trips, Excursions and Outdoor Education.
 - #3231 & #3231P: Students: Student Records.
 - #3410: Students: Student Health (#3410P deleted).
 - #3412 & #3412P: Students: Automated External Defibrillators.
 - #3413 & #3413P: Students: Student Immunization and Life Threatening Health Conditions (review only; up-to-date; no action needed).
 - #3414 & #3414P: Students: Infectious Diseases (review only; up-to-date; no action needed).
 - #3415: Students: Accommodating Students with Diabetes (#3415P deleted).
 - #3416 & #3416P: Students: Medication at School.
 - #3417 & #3417P: Students: Catheterization.
 - #3418 & #3418P: Students: Response to Student Injury or Illness.
 - #3419 & #3419P: Students: Self-Administration of Asthma and Anaphylaxis Medications (review only; up-to-date; no action needed).
 - #3420 & #3420P: Students: Anaphylaxis Prevention and Response.
 - #3422 & #3422P: Students: Student Sports – Concussion, Head Injury and Sudden Cardiac Arrest (review only; up-to-date; no action needed).
 - #3432 & #3432P: Students: Emergencies.
- Staff Change(s):
 - Resignation: Danielle Veach (Food Services Supervisor) – accepted on Board's behalf; recommend formal Board acceptance.
 - New Hire(s): Christofer Holt (Sub. Custodian) – recommend approval.
Nicole Lyons (Sub. ParaPro) – recommend approval.
- Other:
 - Enrollment re-cap.
 - ALE Audit – Data Collection; Timeline; Expect results for ALE Audit on/near Jan. 31st; no date received yet for Annual Audit.
 - Re-roofing (Cafeteria & HS Gym) – Project update (B.K. Sulgrove): Experiencing delays due to weather; Cafeteria roof started, should be completed by end of this week.
 - Plasma Cutter – waiting for approval from L&I (WA State Dept. of Labor & Industries).
 - Technology – Update: Plan to continue rotating older equipment out and bringing new(er) equipment in, on a monthly basis; fiber optics installation to be done today or tomorrow; in all buildings; will notice more speed when switches are changed on Dec. 1st.
 - M&O Levy – per Board's request, Resolution #16-02 prepared; \$287,000 levy to be run for a 4-year period.
 - Food Services Dept. – Staffing: Duties re-assigned; Career Source 'employee' to begin soon; this is a growing experience for all staff; per S. McIsaac, Curlew, Republic, Colville, Northport school districts are looking into feasibility of creating a Regional Food Services Manager position; this is something we might be interested in becoming a part of.
 - Energy Audit – received 2nd installment (\$31,575.00) 'rebate' check from Avista; approx. another \$15,000.00 expected; also experiencing approx. \$1,900.00 savings per month.
 - Classified Salary Review – an initial meeting has been scheduled for Nov. 28th with the 1st meeting set for Nov. 30th; currently working on establishing a Review Committee.
- Donation(s): Recommend acceptance of all:
 - Springdale Grocery & Hardware; \$300.00 check; Coats for Kids.
 - Donna Beck; Socks (\$25.00 value); Any student in need.

➤ Accounts Payable (November 2016) ; recommend approval:					
○ Gen Fund #1	Warrant numbers	159145	through	159222	\$ 207,113.89
○ Comp. Tax	ACH				\$ 6,118.65
○ Gen Fund #2	Warrant numbers	159228	through	159266	\$ 49,268.22
○ Gen Fund #3	Warrant numbers	159368	through	159320	\$ 96,991.72
○ ASB – K8 #1	Warrant numbers	159267			\$ 425.11
○ ASB – K8 #2	Warrant numbers	159328	through	159334	\$ 3,709.53
○ ASB – HS #1	Warrant numbers	159321	through	159327	\$ 5,585.79
➤ Payroll; recommend approval:					
○ November 2016 (Interim)	Warrant numbers	159223	through	159224	\$ 12,735.01
○ November 2016 (regular)	Warrant numbers	159335	through	159356	\$ 456,202.94

PUBLIC FORUM

- S. Nakamatsu provided a summary of local High School substitute teacher pay schedules; she asked if MWSD was going to update schedule soon; she also stated that she would like her pay raised.

PLANNING AND DISCUSSION

- M&O Levy – Special Election filing deadline is Dec. 16, 2016 (see Resolution #16-02 herein); resolution will be forward to Stevens County Auditor’s Office; Levy Committee (A. Gilbert and J. Turner, Board representatives) still need to contact Auditor’s office (509-684-7514), and to determine if there are any other requirements for filing (i.e., levy pro/con letter to be submitted with application). District Office will update web site and Facebook page to include factual levy information only; coach/coaching/athletic/special group web sites and social media will also be notified to post only factual levy information.

EXECUTIVE SESSION

As presiding officer, D. Beckman announced the intent of the Board to enter into an Executive Session not expected to exceed 15-30 minutes for the purpose of reviewing employee performance issues; the Board entered into Executive Session for this purpose at 8:05pm. The regular meeting re-convened at 8:33pmpm. No motions were made during the Executive Session.

BUSINESS

- J. Turner made a motion to adopt Resolution #16-02: A Resolution Establishing the Date and Amount (\$287,000.00 per year for 4 years) for a Replacement General Fund Maintenance and Operations Levy; A. Gilbert seconded; none opposed; motion carried.
- J. Turner made a motion to accept the resignation of Danielle Veach, as submitted; A. Gilbert seconded; motion carried.
- A. Gilbert made a motion to approve the hiring of Christofer Holt and Nicole Lyons, as noted herein; J. Scott seconded; motion carried.
- A. Gilbert made a motion to accept the donations of Springdale Grocery & Hardware and Donna Beck, as noted herein; J. Scott seconded; motion carried.
- A. Gilbert made a motion to change the High School Graduation Requirements, as outlined in Attachment #1, beginning in the 2016-2017 school year; J. Turner seconded; motion carried.

BILLS AND PAYROLL

- J. Scott made a motion to approve the November 2016 Accounts Payable, as submitted; A. Gilbert seconded; motion carried.
- A. Gilbert made a motion to approve the November 2016 Payroll, as submitted; J. Turner seconded; motion carried.

OTHER BUSINESS

- J. Scott advised the Board that he would immediately resign from plowing snow on the school district's property unless he receives Board approval for him to receive a substantial hourly raise (from approx. \$14 per hour to \$22 per hour). B.K. Sulgrove contributed to the conversation stating his frustration with the District Office staff in resolving this matter to his satisfaction. J. Turner felt compelled to 'side' with Messrs, Scott and Sulgrove. A. Gilbert admitted that she felt blind-sided by Mr. Scott's revelation, and suggested that this was not the proper forum or process to follow for this type of conversation. S. McIsaac reiterated that an initial meeting had been scheduled to review classified salaries, but that such changes probably wouldn't be ready for Board approval for a number of months, and wouldn't go into effect until at least the 2017-2018 school year. J. Turner requested that Mr. Scott continue in this substitute position until at least Nov. 30th; no response was given.

ADJOURNMENT

J. Scott made a motion to adjourn at 8:50pm; A. Gilbert seconded; motion carried.

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Tina L. Holsten, Clerk

Board Secretary

Board Chair (or Vice-Chair)

11/21/2016
M. Cobb

Graduation Requirement update:

*** In the event a student earns a failing grade in Algebra, Geometry, Biology, or English, he or she may be awarded 0.5 credit for each level within the equivalent content area based on competence by meeting standard on the Washington State Assessment System (statewide assessment) in Reading, Writing, Biology, Algebra, Geometry, ELA, or Math. For example: (Level 3 = .5 and a level 4 = another .5 for total of 1.0 credit. Effective the 2016-17 school year.
